

**HIGH-CRIME CITIES PROSECUTION EFFORTS
BYRNE JUSTICE ASSISTANCE GRANT (BYRNE JAG) FISCAL YEAR 2014
PROGRAM DESCRIPTION**

**(Restricted to Genesee and Saginaw Counties)
(Maximum Award \$200,000)**

PROBLEM STATEMENT:

Michigan currently has four of the top 10 most violent cities in the United States according to the latest FBI National Crime Report. The troubles caused by armed violence are obvious, numerous, and tragic. Highly assaultive gun crimes such as “drive by” shootings, armed robbery and carjacking are inflicting devastation on the citizens, local business, and neighborhoods. Statewide programs and partnerships have been initiated through multiagency strategies trying to identify, isolate, and reduce the crime causative factors in these communities. As new police and community problem solving initiatives are implemented, the demands for the prosecutor’s involvement are increased.

PROGRAM DESCRIPTION:

This program area is designed to provide support to the prosecuting attorneys for these four cities. Prosecution plays a vital role in community restoration. Increased police resources must be supported by increased prosecution services. Multiagency task forces to reduce violence need additional prosecutorial assistance with legal support, criminal enterprise case management, and witness statements and protection. Business and community partnerships require the assistance of the prosecutor’s office for long-term problem-solving initiatives. Applicants must identify, and support with data, specifically identified problems that are impeding prosecutorial resources needed to reduce the violent crime rate within their jurisdiction. All projects must address current proactive violence reduction activities within their community and outline how this funding request will assist in achieving the reduction of violence.

MATCH REQUIREMENT:

This program area does not require a match.

GOALS, OBJECTIVES, ACTIVITIES, AND PERFORMANCE MEASURES:

Goal #1	Implement Problem Solving Initiatives.
Objective	Reduce targeted violent offenses.
Activity	Identify locations of greatest need for crime reduction. Identify the greatest threat to public safety. Document baseline data. Implement a strategy in conjunction with police, task forces, courts, and community partners.
Performance Measure	Target offense arrests and reductions; related nuisance abatement reductions; increased convictions; parole and probation violations; and, vertical prosecutions.

Goal #2	Effective Case Administration.
Objective	Increase efficiency of case processing. Identify chronic/problem offenders. Increase vertical prosecution. Increase conviction rate (for all offenses, not only targeted offenses).
Activity	Identify areas of greatest need based on data and community input.
Performance Measure	Percent of cases in which data about a defendant, defendant's associations, or offense location was used to develop a prosecution strategy. Percent of cases prosecuted by a single attorney. Implementing a system of risk assessment between police and community partners. Time it takes from arrest to prosecution.
Goal #3	Interagency Partnerships.
Objective	Improve communication, intelligence sharing and collaborations with local police, and relevant local, state, and federal law enforcement agencies.
Activity	Identify gaps in services, redundancies, information sharing problems, priorities, prepare a written agreement.
Performance Measure	Number of meetings with external agencies. Multi-agency initiatives in defined "hot spots".

PREVIOUS GRANT COMPLIANCE:

Application reviews will include scoring on the applicant's previous compliance with Byrne JAG federal and state requirements for timeliness, accuracy, and completeness of reports.

UNALLOWABLE EXPENSES AND ACTIVITIES:

- Costs in applying for this grant (e.g., consultants, grant writers, etc.).
- Any expenses incurred prior to the date of the contract.
- Any administrative costs not directly related to the administration of this grant award.
- Indirect costs rates or indirect administrative expenses (only direct costs permitted).
- Personnel, including law enforcement officers, not connected to the project for which you are applying.
- Lobbying or advocacy for particular legislative or administrative reform.
- Fund raising and any salaries or expenses associated with it.
- Legal fees.
- All travel including first class or out-of-state travel (prior approval required).

- Promotional items (except preauthorized under certain program areas).
- One-time events, prizes, entertainment (e.g., tours, excursions, amusement parks, sporting events) (except preauthorized under certain program areas).
- Honorariums.
- Contributions and donations.
- Management or administrative training, conferences (only pre-approved project related training).
- Management studies or research and development (costs related to evaluation are permitted).
- Fines and penalties.
- Losses from uncollectible bad debts.
- Purchase of land.
- Memberships and agency dues, unless a specific requirement of the project (prior approval required).
- Compensation to federal employees for travel or consulting fees.
- Military type equipment such as armored vehicles, explosive devices, and other items typically associated with the military arsenal.
- Purchase vehicles, vessels or aircraft.
- Construction costs and/or renovation (including remodeling).
- Service contracts and training beyond the expiration of the grant award.
- Informant fees, rewards or buy money.
- K9 dogs and horses (including any food and/or supplies relating to the upkeep of law enforcement animals).
- Livescan devices for applicant prints, including any related supplies.
- Weapons, including tasers.
- Food, refreshments, snacks.
 - Note: No funding can be used to purchase food and/or beverages for any meeting, conference, training, or other event. Exceptions to this restriction may be made only in cases where such sustenance is not otherwise available (e.g., extremely remote areas), or where a special presentation at a conference requires a plenary address where there is no other time for sustenance to be attained. Such an exception would require prior approval from the Department and the U.S. Department of Justice. This restriction does not apply to water provided at no cost, but does apply to any and all other refreshments, regardless of the size or nature of the meeting. Additionally, this restriction does not impact direct payment of per diem amounts to individuals in a travel status under your organization's travel policy.

BUDGET DEVIATION ALLOWANCES:

Budget deviation allowances will no longer be accepted. All budget and programmatic changes will require a formal amendment on the Michigan Automatic Grant Information Connection (MAGIC) system.

INITIATION OF PROJECT:

All projects must be initiated within 60 days of the date the grant is awarded.

REPORTING REQUIREMENTS:

If this application is selected for a Byrne JAG award, the requirements below must be adhered to. Failure to do so may cause your award to be suspended or revoked.

PERFORMANCE/PROGRESS/PERFORMANCE MEASUREMENT TOOL (PMT) REPORTS:

Progress reporting will take place no later than 20 days after the end of each quarter through the federal PMT system located at: <http://www.bjaperformancetools.org>. If applicable, another report also due no later than 20 days after the end of each quarter must be submitted that will include performance on implementation, activity, goals and objectives as well as metrics specific to your program area.

Quarterly due dates are outlined below:

- January 20, 2014
- April 20, 2014
- July 20, 2014
- October 20, 2014

All Performance/Progress/PMT Reports must be attached to MAGIC by the 20th day after the end of each quarter. It is the grantees responsibility to familiarize themselves with the requirements of the Performance/Progress/PMT Reports, which are contained within an awarded contract.

FINANCIAL STATUS REPORTS (FSR) (REQUEST FOR REIMBURSEMENT):

FSRs must be submitted on a monthly basis, no later than 30 days after the close of each calendar month. Requests for reimbursement must be submitted for the month in which payment by your agency was made. Dates are outlined below:

Report Period	Report Due Date
10/1/13-10/31/13	11/30/13
11/1/13 - 11/30/13	12/30/13
12/1/14 - 12/31/14	1/30/14
1/1/14 - 1/31/14	2/28/14
2/1/14 - 2/28/14	3/30/14
3/1/14 - 3/31/14	4/30/14
4/1/14 - 4/30/14	5/30/14
5/1/14 - 5/31/14	6/30/14
6/1/14 - 6/30/14	7/30/14
7/1/14 - 7/31/14	8/30/14
8/1/14 - 8/31/14	9/30/14
9/1/14 – 9/30/14	10/30/14
Obligation Report 9/1/14-9/30/14	9/12/14

The FSR form and instructions for completing the FSR form are contained within the MAGIC system. It is the grantees responsibility to familiarize themselves with the requirements of the FSR, which are contained within an awarded contract.